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# AGENDA ITEM
# REQUEST/JUSTIFICATION FORM

*(To be completed by requesting Department)*
*Forward all requests to Sharon Bourke, LC2 Civic Center*
**DEADLINE SUBMITTAL IS 3:00 P.M. WEDNESDAY BEFORE THE TUESDAY MEETING**

Agenda item: **Presentation**
(i.e. Consent/Recognition-Proclamation/Presentation/Public Hearing/Committee, etc.)
Date to be on agenda: **October 18, 2016**

*Exact wording to be used for the agenda:* **Young Southeast Asian Leaders Initiative. (Commissioner Marc Kraft)**

Action requested:

Amount requested: Object Code:

Is item in current year's budget? Yes ____ No ____

Does this item commit funds in future years? Yes ____ No ____

If yes, explain:

If an agreement or contract, has the County Attorney reviewed and approved? Yes No

Previous action taken on this item, if any:

Recommendations and rationale or action:

Will anyone speak on behalf of this item, if so who? **Val McPherson, YSEALI Community Liaison at UNO**

If this is a rush agenda item, please explain why:

Submitted by (Name & Dept.:) **Commissioner Marc Kraft** Ext. **444-7025**

Date submitted: **September 7, 2016**
List Attachments:
(Attach resolution and all pertinent documentation; i.e. contract, agreement, memorandums, etc.)

Certified resolutions can be obtained at the County Clerk's website:
http://www.douglascountyclerk.org/county-board-records/search-for-resolutions

*Completed by receiving office*
Received in Administrative Office: Date 9/7/16 Time

agenda request form effective 1-26-2010

Revised 1-26-2010