

II
B

**AGENDA ITEM
REQUEST/JUSTIFICATION FORM**
(To be completed by requesting Department)
Forward all requests to Sharon Bourke, LC2 Civic Center
**DEADLINE SUBMITTAL IS 3:00 P.M. WEDNESDAY
BEFORE THE TUESDAY MEETING**

Agenda item: Consent Agenda

(i.e. Consent/Recognition-Proclamation/Presentation/Public Hearing/Committee, etc.)

Date to be on agenda: March 28, 2023

Exact wording to be used for the agenda: _____

Approval of resolution authorizing an expedited Special Use Permit process for addressing landscape business-related uses.

Action requested: Approval of the resolution

Amount requested: _____ Object Code: _____

Is item in current year's budget? Yes x No _____

Does this item commit funds in future years? Yes _____ No x

If yes, explain: _____

If an agreement or contract*, has the County Attorney reviewed and approved? Yes x No _____

*Provide County Clerk with contact info for outside organization

Previous action taken on this item, if any: _____

This has been discussed at the February 15, 2023 and March 15, 2023 Planning Commission meetings. The County Board was briefed on the issue on March 7, 2023.

Recommendations and rationale or action: _____

The proposed expedited Special Use Permit process will provide the same general format for consideration of Special Use Permit applications while expediting the processing of those applications by staff and being less burdensome to applicants. This expedited process will only be available for a limited time period.

Will anyone speak on behalf of this item, if so who? _____

Kent Holm, Environmental Services Director

If this is a rush agenda item, please explain why: _____

We would like to have this expedited process approved prior to April 1, 2023 so we can establish the timeline for applications and notify the applicable businesses.

Submitted by (Name & Dept.): Kent E. Holm Ext. 6181

Date submitted: March 22, 2023

List Attachments: Resolution, including Attachment A
(Attach resolution and all pertinent documentation; i.e. contract, agreement, memorandums, etc.)

Certified resolutions can be obtained at the County Clerk's website:
<http://www.douglascountyclerk.org/county-board-records/search-for-resolutions>

Completed by receiving office

Received in Administrative Office: Date 3/22/23 Time

Revised 4/4/2019

BOARD OF COUNTY COMMISSIONERS

Douglas County, Nebraska

Resolved

WHEREAS, the County Planning Commission recommended approval of changes to the Douglas County Zoning Regulations on March 15, 2023, and

WHEREAS, the changes will now require the issuance of a Special Use Permit for Landscape Business uses in the Agricultural (AG) and Rural Residential (RR) zone districts, and

WHEREAS, staff is proposing an expedited and reduced fee Special Use Permit application process, defined in Attachment A, a copy of which is attached hereto. This expedited and reduced fee will be available for a limited amount of time.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COUNTY COMMISSIONERS, DOUGLAS COUNTY, NEBRASKA that approval be and is hereby given the Environmental Services Department to utilize the expedited and reduced fee Special Use Permit process defined in Attachment A, a copy of which is attached hereto. Said expedited and reduced fee Special Use Permit process shall expire at the close of business on June 23, 2023.

Attachment A

Douglas County Environmental Services Department's Temporary Expedited Special Use Permit Application Process:

- All property owners will submit a SUP application on the established publicly available forms. In order to determine compliance with zoning regulations, property owners will need a site plan or similar documentation that demonstrates adequate detail to show the specific aspects of property usage: outside storage, accessory building(s), parking, plant production, composting, buffer/screening from adjoining property, signage, etc.)
- The fee for the expedited SUP application will be \$50. This is a reduction from the current standard fee of \$300-\$500.
- Required signs will be posted on the respective properties to ensure compliance with notice requirements.
- This expedited/reduced fee authorization will apply to SUP applications regarding "landscape business" uses that are complete and submitted by the deadlines as follows:
 - For consideration at the 17 May 2023 Planning Commission meeting, the deadline for application submittals is 21 April 2023.
 - For consideration at the 21 June 2023 Planning Commission meeting, the deadline for application submittals is 26 May 2023.
 - For consideration at the 19 July 2023 Planning Commission meeting, the deadline for application submittals is 23 June 2023.
- This expedited process/reduced fee program will terminate at the close of business on 23 June 2023. This program does not apply to other non-landscape SUP applications.