

II  
E-4

**AGENDA ITEM  
REQUEST/JUSTIFICATION FORM**  
*(To be completed by requesting Department)*  
*Forward all requests to Sharon Bourke, LC2 Civic Center*  
**DEADLINE SUBMITTAL IS 3:00 P.M. WEDNESDAY  
BEFORE THE TUESDAY MEETING**

Agenda item: Consent Agenda  
(i.e. Consent/Recognition-Proclamation/Presentation/Public Hearing/Committee, etc.)  
Date to be on agenda: December 15, 2015

Exact wording to be used for the agenda: Acceptance of  
Heartland Family Service to provide Crisis Stabilization/Enhanced Shelter Services

Action requested: \_\_\_\_\_

Amount requested: \_\_\_\_\_ Object Code: \_\_\_\_\_

Is item in current year's budget? Yes x No \_\_\_\_\_

Does this item commit funds in future years? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, explain: \_\_\_\_\_

If an agreement or contract, has the County Attorney reviewed and approved? Yes \_\_\_ No \_\_\_

Previous action taken on this item, if any: \_\_\_\_\_

Recommendations and rationale or action: \_\_\_\_\_

Will anyone speak on behalf of this item, if so who? \_\_\_\_\_  
**Patrick Bloomingdale, Chief Administrative Officer for Douglas County Board of Commissioners**

If this is a rush agenda item, please explain why: \_\_\_\_\_

Submitted by (Name & Dept.): Eric J. Carlson Ext. 7158

Date submitted: 12/10/2015

List Resolution, Tab, Acceptance Letter

Attachments: \_\_\_\_\_

(Attach resolution and all pertinent documentation; i.e. contract, agreement, memorandums, etc.)

Certified resolutions can be obtained at the County Clerk's website:  
<http://www.douglascountyclerk.org/county-board-records/search-for-resolutions>

Completed by receiving office
Received in Administrative Office: Date <u>12/11/15</u> Time _____

**BOARD OF COUNTY COMMISSIONERS**  
**DOUGLAS COUNTY, NEBRASKA**

*Resolved*

**BE IT RESOLVED BY THIS BOARD OF DOUGLAS COUNTY COMMISSIONERS THAT:**

WHEREAS, on Wednesday, November 11, 2015, an Invitation to Bid on the Request for Proposal on Crisis Stabilization/Enhanced Shelter Services was made, and,

WHEREAS, on Wednesday, December 2, 2015, the bids received were opened and submitted for review and recommendation; and,

Patrick Bloomingdale, Chief Administrative Officer for Douglas County Board of Commissioners, recommends the acceptance of the lowest and best proposal meeting specifications of Heartland Family Service, 2101 S. 42<sup>nd</sup> Street, Omaha, Nebraska 68105, all in accordance to their bid and specifications on file in the office of the Purchasing Agent.

**DATED this 15<sup>th</sup> day of December, 2015**

# DOUGLAS COUNTY

## PURCHASING DEPARTMENT

1819 FARNAM STREET  
902 CIVIC CENTER  
OMAHA, NE 68183-0902  
PHONE (402) 444-7155 FAX (402) 444-5423

December 10, 2015

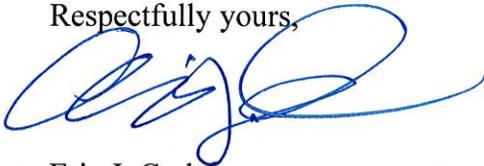
Board of County Commissioners  
LC 2 Civic Center  
1819 Farnam Street  
Omaha, NE 68183

Honorable Commissioners:

Bids were opened Wednesday, December 2, 2015, for the Request for Proposal on Crisis Stabilization/Enhanced Shelter Services for the Douglas County Commissioners, 1819 Farnam Street, Suite LC2 Civic Center, Omaha, Nebraska 68183, and tabulated per attached sheet.

Patrick Bloomingdale, Chief Administrative Officer for Douglas County Board of Commissioners, recommends the acceptance of the lowest and best proposal meeting specifications of Heartland Family Service, 2101 S. 42<sup>nd</sup> Street, Omaha, Nebraska 68105.

Respectfully yours,



Eric J. Carlson  
Douglas County Purchasing Agent

EJC/cmb

cc: Patrick Bloomingdale  
File



**BOARD OF COMMISSIONERS  
MARY ANN BORGESON, CHAIR**

**MICHAEL BOYLE**

**JAMES CAVANAUGH**

**CLARE DUDA**

**MARC KRAFT**

**P.J. MORGAN**

**CHRISTOPHER RODGERS**

Patrick T. Bloomingdale, Chief Administrative Officer

TO: Eric Carlson, Purchasing

FROM: Patrick Bloomingdale, Douglas County Commissioners

DATE: December 10, 2015

RE: Crisis Stabilization/ Enhanced Shelter Services Request for Proposals

We have reviewed the proposals for Crisis Stabilization/ Enhanced Shelter Services. This memo is to confirm that we would like to accept the proposal from **Heartland Family Service**.

**Douglas County Purchasing**

TABULATION OF BIDS ON: DOUGLAS COUNTY

RFP: Crisis Stabilization/Enhanced Shelter Services

Heartland Family Service

Page 1

Date of Opening  
December 2, 2015

As Read in Bid Committee

DC Commissioners



Quantity	DESCRIPTION	UNIT PRICE				
	RFP: Crisis Stabilization/Enhanced Shelter Services					
	PROPOSAL RECEIVED:	YES				
	ADDENDUM #1 ACKNOWLEDGED	NO				
	SUBMITTAL REQUIREMENTS:					
	1 Original	YES				
	3 Copies	YES				
	1 Electronic	YES				